

Raymond Armon

P.O Box 55654

Little Rock, AR 72213

October 7, 2020

Mr. Tim Cook

CEO of Apple Inc.

17711 Chenal Pkwy, Little Rock, AR 72223

Dear Mr. Cook,

While reviewing an article in the Arkansas Democratic Gazette recently, I learned that your company is looking for part-time interns. Many of your customers have come to your building to get the latest product you are selling. Apple has been the most popular phone company in the United States. In this regard, I possess the skills and interest to be a benefit to the Apple Store. As a citizen of our beautiful country, I received a double degree in Web Design and Computer Business. As the Resume indicates I will graduate with a major of Web Design from the University of Arkansas in the spring of 2021. My customer service and resolution skills will prepare me to handle any technical difficulties and challenges that will come daily within the Apple industry.

I look forward to using my leadership skills to assist you with customer service and resolution skills with challenges I may face. My involvement with Avid, Trio, and taking Web Design Major courses has prepared me for recognizing methods to identify problems and real world situations. These skills, with my concentration skills and customer service skills, will work to your advantage in meeting needs with new customers along the way you will be serving.

I will be available the week of October 13-16, 2020, and would appreciate the opportunity to meet with someone in your office to discuss my qualifications for a part-time job as an intern within your organization. Within the next several weeks I will contact you to determine if it is possible to connect with someone during my visit to the office building. Thank you for your time and consideration of my qualifications.

Sincerely yours,

Raymond Armon